

Parent and Family Engagement Plan

Logan Elementary School

A School-wide Title I, Part A Educational Community*

Ratified: 12/6/21

School Mission and Vision

The Logan neighborhood family empowers scholars to reach their dreams through the school's core values of integrity, inclusion, equity, empathy, and excellence. Logan scholars take pride in building the college readiness skills essential for later success as active members of their community.

We at Logan Elementary are committed to the goal of providing quality education for all of our students. We realize the value of family involvement in maximizing benefits to students, parents, staff and community. To ensure this happens, we will establish and maintain quality partnerships with families and the community. This commitment to support the children academically, build relationships and provide regular communication will help to ensure successful experiences for parents students and staff.

A copy of this plan can be found on Logan's website, under Family Resources. Additional paper copies can be found in the Logan main office.

Communication with Parents and Families	
<p>A. How we will jointly develop/revise with parents the school Parent and Family Engagement policy/procedures and distribute it to parents of participating children and make available the Parent and Family Engagement policy/procedures to the local community.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> The Title I Parent Policy/Compact is given out annually following the input and revision process during fall conference week. <input type="checkbox"/> The Parent Engagement Policy and School Family Compact are on file at school. <input type="checkbox"/> The Parent Engagement Policy and School Family Compact are also available on our school website (https://www.spokaneschools.org/domain/591) Logan staff will reassess the plan in advance of Spring Parent/Teacher Conference Week in March of 2022. <input type="checkbox"/> Parents will have the opportunity to reassess and revise during Parent/Teacher Conference Week in March of 2022.
<p>B. How we will inform parents of our school's participation in Title 1 and explain the requirements and components, and the right of the parents to be involved.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Information about Title I is included in the Logan Family Information Calendar & Student Handbook given to all families on the first day of school, or first day of registration for students who are registered during the school year. <input type="checkbox"/> Families are informed through Logan's Weekly Lion's Roar Newsletter. <input type="checkbox"/> Information is shared during our first PTO meeting each fall.
<p>C. How we will offer flexible meetings, such as meetings in the morning or</p>	<ul style="list-style-type: none"> <input type="checkbox"/> During Parent-Teacher conference weeks, teachers provide before school and evening options to provide

<p>evening, and provide, with funds provided under this part, transportation, child care, or home visits, as such services related to Parent and Family Engagement.</p>	<p>flexibility to meet regarding each child’s academic and social progress.</p> <ul style="list-style-type: none"> □ Engagement activities are held during the day and in the evening for families to attend. Childcare is provided during meetings of the Parent Group as well as during our Parents as Partners event. Other events see families participate together. □ Parents/guardians may also contact the school by phone, in person, or through e-mail to set up a conference at any time.
<p>D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school improvement plan, and the process of the school review and improvement under Section 1116.</p>	<ul style="list-style-type: none"> □ A parent representative is part of Logan’s Instructional Learning Team, which is the group that drafts the School Improvement Plan to take forward to staff and parents. □ A parent representative is involved during the presentation of the drafted plan to a larger group of staff and parents before the plan is ratified.
<p>E. How we will provide parents—</p> <ol style="list-style-type: none"> 1. Timely information about Title 1 programs. 2. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet. 3. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible. 	<ol style="list-style-type: none"> 1. Timely Information <ul style="list-style-type: none"> □ Weekly Lion’s Roar Newsletter □ Blackboard automated telephone system messages □ Classroom Newsletters □ Intercom Announcements (inside and outside) during pick-up and drop-off from school □ Facebook page 2. Curriculum, Assessment Measures, Proficiency Levels <ul style="list-style-type: none"> □ Parents are invited to two regular conferences (October and March) to discuss the level of achievement that is expected and the progress that has been made by each student. □ Other conferences happen as needed. Parents are encouraged to contact the teacher/school to discuss student progress or concerns. □ Standards are shared as part of Family Engagement Events (Parents as Partners, AVID Family Night, One School, One Book, Spring Conference Week Literacy and Math Connections with parents. □ The Logan Annual Report Card is sent home to all families each year detailing information about our school, progress toward mastery of academic standards and information about Title I, Part A. 3. Opportunities for Input/Feedback <ul style="list-style-type: none"> □ Parent-Teacher Conference Weeks □ Survey opportunities during Parent as Partners conference □ Conferences may be requested at any time by families.

<p>F. How we will jointly develop with parents for all children, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.</p> <ol style="list-style-type: none"> 1. How will the compact be shared with families? 2. How we will provide frequent reports to parents on their child's progress. 3. How we will provide parents with reasonable access to staff and opportunities to participate as partners in the education of their child. 4. Provide for regular two-way meaningful communication between families and school staff and to the extent practical, in a language the family can understand 	<ol style="list-style-type: none"> 1. How Shared <ul style="list-style-type: none"> □ The plan is shared in the new school year through Logan's Lion's Roar Newsletter, the school website, and first PTO meeting each year. □ Copies are available in the Logan Office. 2. Frequent Reports to Parents <ul style="list-style-type: none"> □ Parents receive formal progress reports in December and June. □ Teachers communicate with parents through take-home procedures, AVID binders/planners, and phone/email contacts. 3. Reasonable Access to Staff/Participation <ul style="list-style-type: none"> □ Staff are available every school day between 8:00-8:25 for family access and after school from 3:00-3:30. □ Staff are also available by telephones equipped with voicemail to allow for call backs if contacts are made during instructional time or in the evening. □ Staff are available via email. □ Families are able to request a conference outside of formal parent-teacher conference weeks by contacting the school. 4. Regular two-way communication <ul style="list-style-type: none"> □ In addition to Open House, and Parent-Teacher Conference weeks, Logan staff are available and reach out to families through the following means: <ol style="list-style-type: none"> i. AVID Planners ii. Email iii. Telephone Call/Text iv. Class Dojo (online communication system) v. In person during student drop-off and pick-up □ Bilingual staff at Logan will provide translation/interpretation services to the ELL/ELD student and parent populations at Logan □ In conjunction with school and district ELD staff, interpretation/translation services are provided for student conferences, and written communication with students and parents. □ District interpreters are provided with the text of any Blackboard automated phone message that is sent to families so that they may interpret for families whose language preference is other than English.
<p>G. How we will assist parents in understanding</p>	<ul style="list-style-type: none"> □ Logan's Annual Report Card is sent home each year detailing information about the school, Logan's

<p>challenging state standards and how to monitor their child's progress in partnership with the school</p>	<p>progress toward important academic standards and information about Title I, Part A.</p> <ul style="list-style-type: none"> □ Parents are invited to two regular conferences (October and March) to discuss expected achievement and the student progress towards learning goals. Other conferences may happen as needed. Parents are encouraged to contact the teacher when there are concerns. □
<p>H. How we will provide materials and training to help parents work with their children in partnership with the school</p>	<ul style="list-style-type: none"> □ Parents are invited to participate in a variety of family engagement events throughout the year that provide materials and skills needed to support children in continued academic success (i.e. One School, One Book AVID Family Night, Parents as Partners, Literacy and Math Connections at Conference times) □ Multiple times each week, Logan sends eTips to all families through the Lion's Roar.

Title I Parent Involvement/Communication Opportunities Throughout the Year

Daily Opportunities

Family Information Calendar & Student Handbook	The Family Information Calendar & Student Handbook is sent home on the first day of school for families to post. This resource provides important dates and information about school events, opportunities and procedures.
Home Communication	Folders/Binders are sent home with school communication, weekly newsletters, homework, etc.
Volunteering in School	Provide opportunities for volunteers to work on school wide projects and classroom activities that support students and teachers
Logan Website	Provide information regarding school events, student work, curriculum, classroom updates, etc.
Books/Computers	Parents have access to computers in the Logan Library and may check out books to read with their students or as a resource for information.

Weekly/Ongoing Opportunities

Logan School Newsletter (weekly)	Inform the community about events and activities at Logan as well as about curriculum and standards for literacy, math and/or other subject areas. Current information school related topic are shared
Classroom Newsletters	Provide information regarding academic standards, classroom events, student work, curriculum, homework, etc.
Logan Family Meal (weekly)	Each Tuesday, from 5-6PM, Logan partners with Gonzaga University's Campus Kitchen to provide a free community meal for all Logan families.

Fall Opportunities

PTO Meetings & Sponsored Events	Provide the opportunity for families and staff to build relationships (ex. Skate Nights, Logan Family Dinner)
Parent/Teacher/Student Conferences	Provide parents with the opportunity to confer with teachers and build understanding of expectations for students
Student Recognition Assembly	Provide opportunity to recognize student improvement

Winter Opportunities

Winter Choir, Band and Strings Concerts	Provide the opportunity to share student work
PTO Meetings & Sponsored Events	Provide the opportunity for families and staff to build relationships (Skate Nights, etc.)
Dr. Martin Luther King, Jr. Assembly	Provide opportunity for students and staff to recognize Dr. King

Parent as Partners	Provides learning sessions for parents on important topics including: reading, mathematics, behavior, mental health, nutrition, etc.
Literacy and Math Connections	Families are invited to bring their children and engage in Literacy math activities tied to the Bridges Mathematics, AVMR, and Journeys Curriculum.
Parent/Teacher/Student Conferences	Provide parents with the opportunity to confer with teachers and build understanding of expectations for students
Student Recognition Assembly	Provide opportunity to recognize student improvement

Spring Opportunities

Grade Level Writing Celebrations	Provide the opportunity to celebrate student writing and achievement
Summer Reading Program Family Information Event	Parents come and preview the books students have selected to be mailed to them for reading over the summer.
One School, One Book	Families join Logan staff members reading a book selected by the school. Families will have an opportunity to participate in Literacy activities that relate to the book.

Summer Opportunities

Open Library	Logan’s library and office are open weekly to allow families to check out books, play board games and access online applications.
Summer Literacy/Math Project	Books and math games are mailed home to students throughout the summer to help students avoid the summer “melt” that can occur when children stop learning for 2.5 months.